

Colorado Association of School Libraries
July 31, 2003

In attendance: Glenda Hawkinson, David Sanger, Kim Sutherland, Nance Nassar, Judy Barnett, Penny LoFaro, Karen Kargel (Friday)

Absent: Betty Bankhead, Clara Sitter, Janice Fisher-Giles, Julie Herrera, Jacque Ossian

February 2002 minutes were unanimously approved as submitted.

Nominations: President-Elect, Secretary (Sherry Crow), and Regional Representatives from Arkansas Valley and Central will need to be elected. Karen Kargel will be asked to provide some Central region suggestions to David; several names were provided for Arkansas Valley.

Suggestions for President-Elect included Kim Meyer and Gwen Giddens. Mary Perine, Sue Mundell, Sue Elliott, or Kim were suggested as Central reps, as well. Open positions on the CAL board include an at-large representative and a secretary; the Academic Library Association will provide the next CAL President-Elect.

CAL: CAL will hold its first board retreat starting tomorrow with a joint CASL-CAL meeting. Some of the things on the agenda are the long-range plan, a crisis response ad hoc committee and the upcoming conference including an opportunity for new attendees to network.

AASL: Betty Bankhead sent a CASL letter of support for the AASL conference to be held 2005 in Phoenix or Salt Lake City. Dawn Vaughn was recently elected AASL President; Heidi will send a congratulatory letter from CASL. Jody Howard was also running for an office. Betty continues to work on developing the AASL Leadership Training. Judy and Glenda are presenting this fall at Mid-Winter.

State Library: Nance was part of a team that presented the school library endorsement standards to the state school board in April; it is anticipated that the standards will be approved in September. The State Library is also pursuing eligibility of librarians for the Alternative Teaching Preparation Program (ATPP).

There is a new director of the UNC library program, but Nance has been yet unable to find out who that person is. ET/IL plans were reviewed by a 40-person team at the first of July. The 'Power Districts' program, modeled after Power Libraries, is being initiated with the districts doing a superior job at integrating educational technology and information literacy into the curriculum. She also shared about her involvement in a committee, Colorado School Support Systems based on a Kentucky model, to assist low-performing districts in improvement.

Publications: Cat DeRose from Denver agreed to be the editor for 2002-03 of the *Colorado Libraries* journal school column; articles will be published in 2 of the 4 issues. CASL needs to be represented in each newsletter, and articles were assigned to board

members through October 2003. No article appeared in the summer issue due to editing. The CASL web page should be updated if traffic is to be directed there as a resource. An example is linking to the new standards once they are approved, link to AASL reading lists, a 'be a librarian' link, updating the school library link lists, featuring model school websites.

ALA Resolution (attached): Judy presented AASL's resolution regarding support of school libraries, which was endorsed by CASL. Judy will prepare a resolution asking CAL to support this policy with their resources to endorse supporting advocacy and legislation in support of school libraries at the September meeting.

Conference Activities:

CASL Celebrates Conference: Our meeting is scheduled for Friday evening but Heidi will check with Kim Meyer to see if Friday morning is available. We will use the same format as last year.

- Each board member will provide one door prize and bring to the meeting.
- CASL Board Recognition, Conference & Other Volunteers Recognition (Judy will make a banner with names)
- Power Libraries overview by Dave and recognition of Power Libraries. (15 minutes)
- Workshop & Book Bash overview by presenters & conference committee
- CASL Net listserv
- Input requested from members will be: examples of school websites to feature on CASL's webpage, sign-up for CAL committees, input for Spring workshop

Other ideas included: selling static plastic printed window decals and selling name and address label sheets at conference.

Awards nominations were due in June; in order to add a new award, the awards committee needs to be contacted after conference. The board requested more information on the AASL information literacy award from Betty at the next meeting.

Member Involvement: Heidi sent spring workshop announcements to all school libraries, sent CASL regional directors non-renewing member lists, and sent a special reminder letter with the last issue of the newsletter. Heidi will obtain updated membership lists and distribute to regional directors, along with an updated board list including cell numbers. Any changes from the lists such as retirees or email changes can go to kathleen@cal-webs.org.

Each regional director should contact members in their region encouraging membership and involvement. For example, Kim does this via email; other ideas were to recruit committee members, meet with RLSS and district coordinators and ask for time on agenda. The networking piece is an important benefit to advertise to new people. Heidi will also distribute the district contacts to the CASL regional directors; they will ask how to best contact librarians in their district regarding CAL membership and involvement.

Heidi will send a chart describing each of the committees, time commitment, requirements. Then each regional director will recruit members as they interact in their regions based on the committee qualifications. Heidi will cross reference state list with membership list.

Dave suggested connecting with leadership classes at universities as guest speakers. Graduates should be sent a congratulatory letter and invited to join CAL.

CSAP @ your library Task Force: This task force is no longer in operation. The information literacy guidelines are now legislatively approved program standards. Nance may be presenting on this at the conference.

AASL @ your library information: David and Judy are meeting with Bonnie McCune in August to discuss. Betty may also have additional information to contribute.

Special Project: CASL's Spring Workshop was successful this year based on attendance and evaluations; we netted \$500 for CAL. We could do something different; what would members like to see? A follow-up idea is to post exemplary plans to website; this year's presenters were invited to post to the website, but none took advantage. Heidi will send the evaluations to the CASL board. Technology integration, the district and school plans, and collaboration will likely remain as hot topics.

2003-04 Goals: Last year's goals were to increase membership, encourage involvement, and improve communications. This can be quantified this year by stating specific actions for the regional directors such as recruit new and renewing members and recruit committee members. Another goal was to promote, advocate and market school library issues. This has not been completed as successfully as last year's third goal--holding a spring workshop.

The goals for 2003-04 were set as:

- Maintain school library CAL membership at 500.
- Recruit at least one more member for every CAL committee.
- Establish and refine permanent presence in internal publications such as journal, newsletter, website, and listserv.
- Hold spring workshop with 50 attendees netting at least \$500 profit with predominantly positive evaluations.

How can we get the LIBNET list of members to see which of our members subscribe? There was a suggestion to have a computer for attendees to sign up for LIBNET at conference. Heidi will re-open discussion with Gene about having a school list and surveying interest at conference.

Other: Past President's duties, as written in CASL's policies, are to liaison with CAL and serve as appointed by the President. Judy has decided to fulfill this responsibility by running for CAL's at-large or Secretary positions as a CASL representative.

Next meeting: CASL board will meet at conference to finalize plans for CASL Celebrates Conference. Dave will prepare the business meeting agenda and assignments for the meeting as well as a future meeting date calendar. Each board member should provide one door prize. The meeting will be a potluck dinner Thursday night, October 16, at 7PM in Glenda Hawkinson/Judy Barnett's condo.

Heidi will locate the CASL policies that were discussed at the 2002 retreat or update policies for approval.

The meeting continued on August 1 with a report to the CAL board and participation in the CAL retreat.